



## Gmail Tip #6: Define a Signature!

When Gmail was first released to Beta, it was missing the ability to create an automatically appended "Signature". Well, after beta tester feedback Gmail has added the feature! Read how to define it...

Go into "Settings" and click the radio button next to the edit box in the Signature section. Next, enter any text you want to have included in all outgoing messages! Makes things simpler and more professional!

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